

Application for a Building Permit

Banyule BPI

Building Permit and Inspections

Building Act 1993 / Building Regulations 2006 Regulation 301

PO Box 51 Ivanhoe VIC 3079 ph 9433 7777

web www.banyulebpi.com.au email inspections@banyulebpi.com.au

Applicant

Name _____
 Address _____
 _____ Post code _____
 Phone _____ Fax _____ Mobile _____
 E-mail Address _____ Primary Contact Method: Post Fax Email
 Address for serving or giving of documents: As Applicant As Owner As Builder Other (specify below)

Owner

Name _____
 Address _____
 _____ Post code _____
 Phone _____ Fax _____ Mobile _____
 E-mail Address _____ Primary Contact Method: Post Fax Email

Property Details (Where building work is to occur)

Number _____ Lot _____ Street _____
 Suburb/town _____ Post code _____
 Municipal District _____

Builder (if known)

Name _____
 Address _____
 _____ Post code _____
 Phone _____ Fax _____ Mobile _____
 E-mail Address _____ Primary Contact Method: Post Fax Email
OR I intend to carry out the work as an owner builder Yes / No

Building Practitioners and Architects

Name, category/class and registration number	Function/engagement (strike out not applicable)
1 _____	Prepared documents only/engaged in bldg work
2 _____	Prepared documents only/engaged in bldg work
3 _____	Prepared documents only/engaged in bldg work

Nature of building work (Tick applicable or give other description)

i) Construction of Alteration to Additions to Demolition of Other: _____
 ii) Dwelling Carport Verandah Swimming Pool & Barrier Unit Development Other (please specify below)

Cost of Building Work

State the contract price for works \$ _____
OR state the estimated cost of building work \$ _____
 (including the cost of labour and materials) *Note: evidence of method of estimation may be required*

Payee of Account (Please check box to confirm payee of account so that fees can be invoiced directly)

Applicant Owner Builder - OR - Pay Now

**** Signature of Owner / Agent :** _____ **Date:** _____

**** Strike out as applicable. Signature of agent affirms that owner/s have authorised agent to act on their behalf. S.17 of Building Act 1993**
Note: Signature also indicates that notes on back have been read, understood and accepted, including acceptance of the appropriate cancellation fee (minimum \$220) in the event that the application is cancelled or unable to proceed for any reason.

OFFICE USE ONLY

DEBTOR # _____

Building Permit Fee	\$ _____	(Inclusive of GST)
Building Lodgement Fee	\$ _____	
Building Permit Levy (0.00128)	\$ _____	
File Administration Fee	\$ _____	
Additional Fees (if applicable)	\$ _____	
Total	\$ _____	

**** IF MAKING PAYMENT BY CHEQUE PLEASE MAKE IT PAYABLE TO BANYULE CITY COUNCIL ****

Note 1: Building practitioner means—

- (a) a building surveyor; or
- (b) a building inspector; or
- (c) a quantity surveyor; or
- (d) an engineer engaged in the building industry; or
- (e) a draftsman who carries on a business of preparing plans for building work or preparing documentation relating to permits and permit applications; or
- (f) a builder including a domestic builder; or
- (g) a person who erects or supervises the erection of prescribed temporary structures; or
- (h) a person responsible for a building project or any stage of a building project and who belongs to a class of people prescribed to be building practitioners.
but does not include—
 - (i) an architect; or
 - (j) a person (other than a domestic builder) who does not carry on the business of building.

Note 2: Include building practitioners with continuing involvement in the building work.

Note 3: Include only building practitioners with no further involvement in the building work.

Note 4: The use of the building may also be subject to additional requirements under other legislation such as the **Liquor Control Reform Act 1998** and the **Dangerous Goods Act 1985**.

Note 5: If an owner-builder is undertaking the project, there are restrictions on the sale of the building under section 137B of the **Building Act 1993**. Section 137B prohibits an owner-builder from selling a building on which domestic building work has been carried out within 6½ years from the completion of the relevant building work unless they have satisfied certain requirements including obtaining compulsory insurance. The Building Commission maintains a current list of domestic insurance providers.

Note 6: When an owner builder is nominated, the estimated cost of works must include value of materials and labour

Note 7: Building Permit fees and government levy payments are the responsibility of the signed applicant and must be paid prior to the Building Permit being issued. In the event that Building Permit fees are not settled promptly, the Building Permit will be suspended and no inspections will be undertaken.

Note 8: Additional fees will be incurred in the case that enforcement action of any kind is required, including the issuing of Building Notices and Building Orders for works undertaken in contravention of the Building Regulations 2006.

Note 9: Signature of the applicant affirms responsibility for payment of building permit fees, or, in the event that works do not proceed, the applicable cancellation fee.

Note 10: In signing this application form, applicant affirms that construction works have not already commenced on site.

The information you are required to provide on this building application will be used in compliance with the Building Act 1993 & Building Regulations 2006. The Act requires the Council to forward the information to the Building Commission and also to keep a register of building permits issued on properties within the City of Banyule, which may be inspected by any member of the public